

North Boone Fire Dist. #3 Board of Trustee's

July 6th, 2021 7:01pm

Public Hearing and Regular Meeting Minutes

Location: Timberlane Village Office 2940 Charleston Ct, Caledonia IL 61011 Public Hearing called to order at 7:01pm

Present: Glen Guthrie, Lesley Ragland, Shannon Baraconi, Gail Worley, Bob Cassidy

Shannon mentioned there was a typo on the Ambulance Reserve appropriated should be 90,000 not 50,000

There was no other public comment.

Motion to Adjourn Public Hearing

Bob made a motion to adjourn 2nd by Lesley motion carried with all yes votes. Meeting Adjourned at 7:03pm

Location: Timberlane Village Office 2940 Charleston Ct, Caledonia IL 61011 regular meeting called to order at 7:04pm

Present: Glen Guthrie, Lesley Ragland, Shannon Baraconi, Gail Worley, Bob Cassidy

Changes to Agenda Order - none

Public Comment: Betsy Komerska the Village Clerk of Caledonia spoke re-guarding the filing cabinets for the Village of Caledonia are still in the old Caledonia station. She also asked about the tornado sirens if we sell the Caledonia station. She would also like to know when we officially put the station up for bids.

Approval of June 21st, 2021 minutes

Bob made the motion to approve 2nd by Shannon motion carried with all trustee's voting yes.

Robert Brady with VFIS/Midwest – Update/review Insurance information

Robert gave us a summary of coverage. He answered some questions from the board. It was noted we could remove an old ambulance from the coverage.

Financial Report/Pay Bills: Itemized expenditures as follows: Emergency Apparatus \$3488.36, Comed \$1690.27, June salaries & payroll not to exceed \$25000.00, OSF Ambulance staffing not to exceed \$25000.00, Misc invoices \$4005.27, Ratify bills \$164.47

Motion made by Lesley to approve report and pay bills above 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

Fire Inspector's Report – Craig reported there was a building being built without a permit. He also reported illegal fireworks being sold in Dist.

Chief Zaccard: Still waiting on appraisals from Timberlane and Caledonia Station. The grants were accepted and coming. The 4th of July parades went good. He did get quote from Green Acres for \$19000 for landscaping around the new station. He received 2 FOIA request from Lisa Rogers and Jeff Goings. Chief also mentioned he would keep an eye some of the FF from the MVA on 7/5/2021

EMS Report: Need to do a software update at Timberlane Station. Approved Josie to do NPI changeover. Hired 2 more people and have 2 more Interviews.

Training Report: Steve W reported that June meeting at Station 1 they did water supply and they had a good turn out of FF.

Committee Reports: Gail reported on new hires for EMS.

Old Business:

OMA request for review – 2020 PAC 65875 from The office of the Attorney General State of Illinois

Remedy to Violations and Ratification to the extent possible from Meeting on November 30th, 2020.

Items as follows: Approval of closed session minutes: June 9, June 22, July 6, August 3, and November 4 of 2020

Motion made by Gail to ratify above 2nd by Shannon roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

Discussion/possible action on sale of Caledonia Fire Station: Waiting on Appraisal

Discussion/possible action on sale of Timberlane village hall: Waiting on Appraisal

New Business:

Adoption of Ordinance 2021-1 for fiscal year 2021-2022

Motion made by Bob to adopt Ordinance 2021-1 2nd by Lesley roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

Appointment of OMA officer.

Motion made by Bob to appoint Lesley Ragland OMA officer 2nd by Shannon motion carried with all trustee's voting yes.

Appointment of HIPAA officer.

Motion made by Glen to appoint Chief Zaccard HIPAA officer 2nd by Bob motion carried with all trustee's voting yes.

Discussion/possible action District emails with SASS Information Technology

It was stated by Chief Zaccard he wanted all officers to have emails. Motion made by Gail 2nd by Shannon roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

Discussion/possible action Used Ambulance from Foster Coach

Gail stated the ambulance was still available. It was stated since we were approved for the grant it would fit in the budget. Motion made to appoint Gail Worley with the power to purchase the ambulance by Shannon 2nd by Lesley roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-no. Motion carried 4 yes 1 no.

Discussion/possible action Attorney Shawn Flaherty to contact Capron Rescue Squad District's Attorney.

Glen expressed that he had attended CRS board meetings and was unable to get status on them. Glen also mentioned he had given their Board President his number if he wanted to talk. He had still not reached out to Glen. Gail made a motion to have our Attorney reach out to CRS's Attorney 2nd by Shannon motion carried with all trustee's voting yes.

Discussion/possible action Demand letter from the Attorney of Mr. Tim Davis

Motion made by Bob to have our Attorney contact Tim's Attorney to refuse all these demands 2nd by Shannon motion carried with all trustee's voting yes

Date and Time of Next Regular Meeting August 2, 2021 7:00 pm at Timberlane Village Office.

Comments by Trustee's

Lesley - reported on T-Shirts / Polos that she got from Joey.

Glen – made mention of doing open house at the new station TBD on date and time.

Executive Session: Section 2 c (1) Personnel issues; Section 2 c (11), Section 2 c (5) Setting a price for sale or lease of property.

Action coming out of Executive Session, if any. none

Motion to Adjourn

Gail made a motion to adjourn 2nd by Bob motion carried with all yes votes. Meeting Adjourned at 8:23pm.

Respectfully Submitted by
Lesley M. Ragland
Secretary

