

## North Boone Fire Dist. #3 Board of Trustee's

August 2<sup>nd</sup>, 2021 7:01pm

### Regular Meeting Minutes

**Location:** Timberlane Village Office 2940 Charleston Ct, Caledonia IL 61011 regular meeting called to order at 7:01pm

**Present:** Glen Guthrie, Lesley Ragland, Shannon Baraconi, Gail Worley, Bob Cassidy

**Changes to Agenda Order** - none

**Public Comment:** - none

#### Approval of July 6th, 2021 minutes

Bob made the motion to approve 2<sup>nd</sup> by Gail motion carried with all trustee's voting yes.

**Financial Report/Pay Bills:** Misc Bills totaling \$10,331.49, Ratify Recurring Bills \$3206.56, Approve ordering more checks.

**Itemized expenditures as follows:** \$7361.00 IL public risk fund, \$1552.50 SASS information tech, \$1507.50 Ottosen Dinolfo Hasenbalg & Castaldo, LTD, \$1815.65 Sandry Fire Supply, \$1955.00 Kyle Meyers (lawn mowing), July Salaries & Payroll to be issued 8/10 not to exceed \$25000.00, July OSF staffing not to exceed \$25000.00

Motion made by Gail and 2<sup>nd</sup> by Lesley to approve Financial report and pay bills. roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

**Fire Inspector's Report:** Craig reported he was setting up a schedule with Candle wick lake. He also noted the old Grove Bar was wanting a gaming permit.

**Chief Zaccard:** August 6<sup>th</sup> is the plan for 2<sup>nd</sup> Ambulance to go on shift. They are still searching for more ambulance crew. On 8/18/21 Mabas mtg at the Timberlane Station. There is party at Dan's house on 8/8/21. 5 people went to the Chief Dinner in Cherry valley.

**EMS Report:** ESO set up in progress. We are in week 2 of 10. AMB is live. They will give us monthly updates on billing. Staffing is 9 medics 13 EMT's. Glen mentioned he thought we should get caught up on the invoices and we need to get it done. Zaccard said he will help Josie.

**Training report:** July had 18 members for Vehicle extraction and stabilization. Aug training will be Haz-Mat decon. Fire prevention supplies needed and LT Burns might run this year. Also training tower and smoke machine needs some work.

**Committee Reports:** Gail gave an ambulance update. Glen has all the paperwork to sign for new ambulance.

**Executive Session: Section 2 c (1) Personnel issues; Section 2 c (11), Section 2 c (5) Setting a price for sale or lease of property. (5 ILCS 120/2(c)(6)) Action coming out of Executive Session, if any.**

Motion made by Bob 2<sup>nd</sup> by Shannon to enter executive session for purpose of setting price of property. roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

Went into executive session at 7:37pm

Bob made a motion to return to regular meeting 2<sup>nd</sup> by Lesley to return to regular meeting. roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

Returned to regular meeting at 8:01pm

**Old Business:**

**Discussion/possible action on sale of Timberlane village hall set price in executive session**

It was agreed to set the minimum price at \$350,000.00 and to have our attorney post in the paper for sealed bids to be opened at the next meeting. Bob made the motion 2<sup>nd</sup> by Shannon roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

**Discussion/possible action on sale of Caledonia Fire Station set price in executive session**

It was agreed to sell the Station at no minimum bid but to let everyone know it appraised at \$168,000.00 This will also get posted in the paper for sealed bids and opened at the next meeting. Bob made the motion 2<sup>nd</sup> by Shannon roll call vote Guthrie-abstain, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 4 yes 0 no 1 abstain.

**Discussion/possible action Used Ambulance from Foster Coach \$285,000.00 purchase financing**

Gail made motion to have Glen sign the paperwork 2<sup>nd</sup> by Lesley roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-no. Motion carried 4 yes 1 no.

**New Business:**

**Review/Approve 2020-2021 Budget comparison to year end financials allocation of funds**

Gail made a motion to approve adjustments to 2020/2021 budget 2<sup>nd</sup> by Lesley roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

**Approve file cabinets for Trustee office.**

Glen made a motion to get 1 file cabinet up to \$400.00 2<sup>nd</sup> by Shannon Motion carried with trustees voting Yes.

**Discussion/possible action purchase shirts for EMS and Fire**

Tabled for now waiting for more quotes.

**Discussion/possible action for Timberlane Station 2 open house for the public.**

Thinking of holding it in Oct for Fire prevention week.

### **Approve \$1000.00 for Fire Prevention supplies**

Motion made by Gail to approve \$1000.00 for fire prevention supplies 2<sup>nd</sup> by Shannon roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

### **Discussion/possible action how Holiday's are paid for EMS**

After some discussion on this it was agreed Chief Zaccard would write a proposal for the board to approve at later date.

### **Discussion/possible action on payroll services**

Some more discussion Trustee's will still be checking around.

### **Discussion/possible action on Breakfast hosted by Fire Fighter association**

Fireman would like to have a breakfast on 10/3/2021 @ P.G. motion made by Gail 2<sup>nd</sup> by Shannon all trustees voting Yes motion carried.

### **Discussion/possible action Seeding and landscape of Timberlane Station 2**

Bob got some bids very expensive. Bob thinks we can get it done for \$5000.00 if we all pitch in. Motion made by Shannon 2<sup>nd</sup> by Lesley to let Bob use up to \$5000.00 to get supplies and start landscaping. roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

### **Discussion/possible action Hosting August MABAS meeting**

Zaccard asked to Host Aug meeting and get up to \$800.00 to buy dinner. Shannon made a motion 2<sup>nd</sup> by Gail roll call vote Guthrie-yes, Worley-yes, Baraconi-yes, Ragland-yes, Cassidy-Yes. Motion carried 5 yes 0 no.

### **Discussion/possible action purchasing fuel from J&D Marathon and Pacemaker**

Trustee's discussed the different ways to use the fuel cards. Zaccard said he would check into a Pacemaker card and work on getting pins for the other cards. Glen thinks we will have Marathon issue solved shortly.

### **Date and Time of Next Regular Meeting September 7<sup>th</sup>, 2021 7:00 pm at Timberlane Village Office.**

### **Comments by Trustee's**

Bob – asked about letter sent to Dan Harris

Gail – asked about a flag pole for the Station

Shannon – None

Lesley – None

Glen- reminded Chief Zaccard about getting sign off of Caledonia Station and about the garbage can over there.

**Motion to Adjourn**

Gail made the motion to adjourn 2<sup>nd</sup> by Bob motion carried with all Trustee's voting Yes.

Meeting adjourned at 8:56 pm

Respectfully Submitted by  
Lesley M. Ragland  
Secretary