

North Boone Fire Dist. #3 Board of Trustee's

March 7th, 2022 7:00pm

Regular Meeting Minutes

Location: Poplar Grove Fire Station #1 305 West Grove St, Poplar Grove, IL 61065 regular meeting called to order at 7:01pm

Present: Glen Guthrie, Gail Worley, Bob Cassidy - absent, Lesley Ragland, Shannon Baraconi

Changes to Agenda Order - none

Public Comment: Chuck Garret commented on the Ice training at Candlewick Lake he said it looked really good.

Approval of February 7th, 2022 regular minutes and February 7th special meeting minutes.

Motion made by Shannon to approve all 2nd by Gail motion carried with all Trustee's voting yes

Financial Report/Pay Bills: Ratify Monthly bills \$5,680.49, Misc Invoices \$2,852.08

Itemized expenditures as follows: Comed \$1,255.26, Darley \$3606.65, Kyle Meyers \$2,100.00, Ottosen Dinolfo \$2514.50, Ratify Jan OSF charges \$22,681.08, Ratify Jan Payroll \$34352.09, Feb salaries not to exceed \$40,000.00, Feb OSF staffing not to exceed \$25,000.00

Motion made by Glen to pay the bills 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Motion made by Glen to approve financial report 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Fire Inspector's Report:

Craig did annual inspections on most of the District's businesses on Feb 11th, Feb 16th Feb 18th, and Feb 23rd. He also noted that he has more to do in March. Craig provided a report of the places he inspected.

Chief Zaccard: EMS Report, Training report

Chief made mention we sent a tender, engine, and Chief to Dist 2 multi-fatal fire. We had Ice rescue last month. Did in house training on suits the first Tuesday. Completed the in water training on March 1st. 30 people were there. This Month PPE and SCBA on the March 8th. He have some members attending the Ice rescue Tech class this weekend at New Milford. Chief also mentioned he will miss next months meeting due to a surgery. He then will be on crutches for 2 more weeks. Then he should be good to handle office duties. Ems documentation is going well. Feb billing will be starting this week. Josie gave Shannon a report from the billing company.

Committee Reports: none

Old Business:

Discussion/possible action Proposal from NB3 Fire association on hall rental

Dan Del Pra informed the board the insurance was still getting worked out. The association is ready to move forward with getting the fees set up. Glen did ask if the hall rental goes good if the association would pick up some of the every day bills at the fire station.

Discussion/possible action Timberlane Village Hall sale

Closing set for April 1st 2022

Discussion/possible action from Meeting with Rockford Structures on warranty work/cost on Timberlane Station 2

None

New Business:

Sales Rep from Stryker presentation

Power loading demo- trolley everyone went out to the truck bays and watched the demo. They provided cost to the board.

Discussion/possible action Renewal IL Public Risk Fund

Motion made by Shannon to approve \$23420.00 for the renewal. 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Discussion/possible action EMS trauma conference

Class is in E Peoria IL \$90 per person plus \$600 for the 4 peoples hotel stay. Glen made motion approve 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Discussion/possible action Fire/EMS uniforms

The polo's are still on order. Ems and Fire asking for hats 2 dozen each. Shannon made motion to approve 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Discussion/possible action Door locks/codes at P.G. Station 1

Joe Baraconi asked the board to bring out the door lock company to get new key cards. The cost is \$8.50 per card. Glen made a motion to approve 2nd by Lesley roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Discussion/possible action EMS wage structure

Tabled to next meeting Josie has another structure to present.

Discussion/possible action Ambulance funds from leasing company

We need to go over the invoices submitted and tabled to next month.

Discussion of pending litigation pursuant to (5 ILCS 120/2(c)(11)) Action coming out of Executive Session, if any.

Motion made by Shannon to move to closed session for (5 ILCS 120/2(c)(11)) 2nd by Lesley roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Entered Closed session at 8:08 pm

Motion made by Shannon to enter back to regular meeting 2nd by Gail roll call vote Guthrie-yes, Worley-yes, Ragland-yes, Baraconi-Yes. Motion carried 4 yes 0 no

Entered back to regular meeting at 8:42 pm

Date and Time of Next Regular Meeting April 4th, 2022 7:00 pm at Poplar Grove Station 1

Comments by Trustee's

Lesley – none

Shannon – None

Gail – None

Glen – Read thank you note from Wilke Family

Motion to Adjourn

Motion made by Shannon 2nd by Gail motion carried with all trustee's voting Yes

Meeting adjourned at 8:45 pm

Respectfully Submitted by
Lesley M. Ragland
Secretary

