

## North Boone Fire Dist. #3 Board of Trustee's

May 2nd, 2022 7:00pm

### Regular Meeting Minutes

**Location:** Poplar Grove Fire Station #1 305 West Grove St, Poplar Grove, IL 61065 regular meeting called to order at 7:00pm

**Present:** Glen Guthrie, Gail Worley, Bob Cassidy, Lesley Ragland, Shannon Baraconi

**Changes to Agenda Order** - none

**Public Comment:** - Chuck Garrett spoke about the tornado that hit a gas meter in Candlewick on Saturday 4/30/2022. Nbfd responded.

**Approval of April 4th, 2022 regular minutes** – Gail requested to remove the Stryker invoice from the minutes since it was already processed. All Trustee agreed Motion made by Bob to approve corrected minutes 2<sup>nd</sup> by Shannon motion carried with all Trustee's voting yes

**Financial Report/Pay Bills: Ratify Monthly Bills \$16,724.40, Misc Invoices \$2,510.70, Debt Card Purchases \$1,269.95**

**Itemized expenditures as follows: Com Ed \$1370.86, IL Public Risk Fund \$5,761.00, Ratify April Payroll \$43,406.18, Ratify OSF Feb services \$20,611.25, April salaries & payroll not to exceed \$40,000.00, April OSF staffing not to exceed \$25,000.00**

Motion made by Gail to approve Bills 2<sup>nd</sup> by Bob roll call vote Guthrie-yes, Worley-yes, Cassidy-yes, Baraconi-Yes, Ragland-yes. Motion carried 5 yes 0 no

Shannon gave a year end report she noted the ambulance only did 50% of revenue received but with still more to come. Where still short 254k on ambulance. We still have 1 CD. Total operation came at 71% Capital exp was 36%. Grants are still necessary. Chief is still expecting \$181k.

**Fire Inspector's Report:** Craig and the board discussed moving offices from station 1 to station 2. Craig was also having some Computer issues that will get looked into.

**Chief Zaccard:** He is still working on grants. It was discussed that we need a new thermal imager. We hosted a live burn it went really well. David 27 was backed into by a delivery truck. Getting quote to replace bumper. Some members attended Critical Incident stress debrief following the fatal fire in Dist #2. He discussed the tornado that touched down in Candlewick. We sent a decon vehicle to a church event.

#### **Training report:**

Held a live burn it went well. We had 16 of are Firefighters attend. There where 31 total. The next burn will be July 23<sup>rd</sup>. Looking at IFSI for forcible entry props and instructors. We invited city and county police to work on breaching skills. It was noted that the tower has some doors, panels that need attention. Also they would like a new rescue Randy.

**EMS Report:**

Josie provided us with report summary of current expected payments. Josie also provided a pay scale rate sheet to the trustee's. There was 64 calls in April. There billed up to March 2022. Josie asked if we could go to Direct Pay from Andre. Shannon made the motion 2<sup>nd</sup> Bob. motion carried with all Trustee's voting yes

**Committee Reports:** none

**Old Business:**

**Discussion/possible action Proposal from NB3 Fire association on hall rental**

Proposal has been drawn up will have a committee meeting and hopefully vote at June meeting.

**Discussion/possible action EMS wage structure**

Tabled until next meeting.

**New Business:**

**Discussion/possible action Per Mar Security invoices**

Agreement already locked into.

**Discussion/possible action Chief Zaccard phone being subsidized**

Chief Zaccard wants phone removed from contract. Zaccard does not exercise this agreement and thinks it should be removed. Glen made motion to remove it. 2<sup>nd</sup> By Lesley. motion carried with all Trustee's voting yes

**Discussion/possible action Past Trustee pay for Chuck Garret and Jason Vodnansky for Month of May 2021 - \$125.00/each**

This would be for Trustee pay from 5/1/2021 to 5/17/2021. Glen made mention that there is a lot of paperwork missing from the past trustees. Chuck provided the board with minutes from the May 10<sup>th</sup> 2021 meeting. These minutes had been missing from NB3 records. There was a motion made by Shannon to approve Chuck Garret for the pay. 2<sup>nd</sup> by Gail. roll call vote Guthrie-no, Worley-yes, Cassidy-yes, Baraconi-Yes, Ragland-yes. Motion carried 4 yes 1 no

**Discussion/possible action Poplar Grove Station 1 to be used as emergency back up PSB by Boone County Sheriff's Dept.**

The Boone County PSB wants to use Station 1 as a backup in case of a disaster hits to the PSB. They will have to install a few things in the backroom. This will be at no expense to NBF3. Motion made By Bob to approve 2<sup>nd</sup> by Shannon roll call vote Guthrie-yes, Worley-yes, Cassidy-yes, Baraconi-Yes, Ragland-yes. Motion carried 5 yes 0 no

**Date and Time of Next Regular Meeting June 6<sup>th</sup>, 2022 7:00 pm at Poplar Grove Station 1.**

### **Comments by Trustee's**

Lesley – Thank you for covering her while she was out last meeting.

Glen – There was an issue with how the line was drawn with the final closing on the Timberlane Building. Our attorney said we didn't have to worry about anything and they would get it corrected.

Bob – Thanked the EMS for taking care of him for 911 transport.

**Closed Session: Section 2 c (1) Personnel issues; Section 2 c (11), Section 2 c (5) Setting a price for sale or lease of property. (5 ILCS 120/2(c)(1)) Action coming out of Executive Session, if any. – none**

### **Motion to Adjourn**

Motion made by Gail 2<sup>nd</sup> by Shannon motion carried with all trustee's voting Yes

Meeting adjourned at 8:19 pm

Respectfully Submitted by  
Lesley Ragland  
Secretary