

## **North Boone Fire Dist. #3 Board of Trustee's**

**May 19<sup>th</sup>, 2025 7:00 pm**

### **Regular Meeting Minutes**

**Regular Meeting Called to order.**

**Location:** Poplar Grove Fire Station #1 305 West Grove St, Poplar Grove, IL 61065 regular meeting called to order at 7:00 pm

**Present:** Glen Guthrie, Gail Worley, Shannon Baraconi, Bob Cassidy, Lesley Ragland, Susan Schmalen

**Changes to Agenda Order - none**

**Public Comment: none**

**Approval of April 21<sup>st</sup>, 2025, regular minutes, April 21<sup>st</sup>, 2025. Closed minutes**

Motion made by Bob to approve regular minutes 2<sup>nd</sup> by Gail motion carried with all Trustee's voting yes.

Motion made by Bob to approve closed session 2<sup>nd</sup> by Gail roll call vote Worley-yes, Guthrie-yes, Ragland-yes, Cassidy- yes, Baraconi- yes, Motion carried 5 yes 0 no

**Financial Report/Pay Bills: Ratify Monthly Bills \$28695.46, Misc. Invoices \$8523.00, Debit Card \$2450.68**

**Itemized expenditures are as follows: payroll not to exceed \$40,000.00, Metro invoice not to exceed \$80000.00**

Motion made by Bob to approve 2<sup>nd</sup> by Gail roll call vote Worley-yes, Guthrie-yes, Ragland-yes, Cassidy- yes, Baraconi- yes, Motion carried 5 yes 0 no

**Swearing in New Trustee Susan Schmalen and Trustee Glen Guthrie by Vice Chairman Rodney Riley of the Boone County Board**

Rodney Riley swore Susan and Glen in as trustees they both took oath of office.

**Election of Officers and appointment of Treasurer**

Bob made motion to elect Susan as Secretary 2<sup>nd</sup> by Gail roll call vote Worley-yes, Guthrie-yes, Schmalen-yes, Cassidy- yes, Baraconi- yes, Motion carried 5 yes 0 no

Bob made motion to elect Glen as President 2<sup>nd</sup> by Gail roll call vote Worley-yes, Guthrie-yes, Schmalen-yes, Cassidy- yes, Baraconi- yes, Motion carried 5 yes 0 no

Glen made motion to appoint Connie Scott as Treasurer 2<sup>nd</sup> by Gail roll call vote Worley-yes, Guthrie-yes, Schmalen-yes, Cassidy- yes, Baraconi- yes, Motion carried 5 yes 0 no

**Chief Dilonardo:** Attended Dist 5 board meeting

**Committee Reports:** none

**Old Business:** None

**New Business:**

**Discussion/possible action Tools and Appliances not to exceed \$10,000.00**

Motion made by Glen to approve 2<sup>nd</sup> by Bob roll call vote Worley-yes, Guthrie-yes, Ragland-yes, Cassidy- yes, Baraconi- yes, Motion carried 5 yes 0 no

**Discussion/possible action Draft ordinance budget and appropriations for FY 2025-2026**

Glen mentioned that the draft budget was available for public view. Glen made a motion to form budget committee with Glen, Shannon, Connie and Chief. Motion made by Bob to approve 2<sup>nd</sup> by Gail motion carried with all Trustee's voting yes.

Closed Session: Section 2 c (1) Personnel issues; Section 2 c (11), Section 2 c (5) Setting a price for sale or lease of property. **(5ILCS 120/2(c)(1))** Action coming out of Executive Session, if any.

None

**Date and Time of Next Regular Meeting Monday June 16<sup>th</sup>, 2025 7:00 pm at Poplar Grove Station 1**

**Comments by Trustee's**

The Board thanked Lesley Ragland for her service as Trustee.

**Motion to Adjourn**

Motion made by Shannon 2<sup>nd</sup> by Bob motion carried with all trustee's voting Yes. Meeting adjourned at 7:32 pm

Respectfully Submitted by

Susan Schmalen  
Secretary

